

City of Columbus
 Jackson Street Garage
 Gate Activation – Action Items

In order to lower the gates at Jackson Street, the following actions will be necessary:

1. Equipment Changes
 - a. Pay-On-Foot machine relocated from 2nd Street to Jackson Street - \$4,300 (includes move, set-up and electrical work)
 - b. Communication wiring - \$3,996.74 (includes physical wiring from the roof of Jackson St. to switch closet)
 - c. Evens Time programs rate schedule and tests equipment – time and material
 - d. REI enters access card information for distribution to permit holders
 - e. Order daily ticket stock
2. Purchase Signage
 - a. Informational signs necessary to direct daily parkers to use pay station in the 1st floor lobby of the garage - \$
 - b. Rate signs for entrances
3. Adjust daily parking rates - Recommendation

Up to 1 hour	Free
From 1 hour up to 3	\$1
From 3 hour up to 5	\$2
From 5 hour up to 7	\$3
From 7 hour up to 9	\$4
From 9 hour up to 24	\$5

4. Adjust monthly parking rates - Recommendation

From		To	
24/7 Reserved	\$80	24/7 Reserved	\$80
Reserved 12/5	\$65	24/7 Unserved	\$75
Roof	\$50	Unreserved 10/5	\$65

Steps Needed:

- a. Notify permit holders of the change
 - i. Amend Cummins Agreement
 - ii. Amend USPS Agreement
 - iii. Send letter to individual and company permit holders
- b. Issue permit holders access cards
- c. Take down 10/5 reserved signs

