

The Utility Service Board met in executive session on Thursday, December 19, 2013, at 11:00 am, at 1111 McClure Road in the board room chaired by Barry Turner. Other board members present were: Nancy Ann Brown, Clayton Force, Greg Lacy and Cheryl McAvoy.

Matters discussed during the executive meeting were those matters previously advertised in the public notice. The board hereby certifies that no decisions were made and that only matters as advertised were discussed.

Barry Turner, Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD

The Utility Service Board met Thursday, December 19, 2013, at 11:30 a.m., in the board room at the service center at 1111 McClure Road chaired by Barry Turner. Other board members present were: Nancy Ann Brown, Clayton Force, Greg Lacy and Cheryl McAvoy. Also present were: Keith Reeves, Director; Dale Langferman, Manager of Finance & Business Operations; Ed Bergsieker, Manager of Engineering; Garry Pugh, Manager of Wastewater Operations; Melinda Burton, Executive Administrative Assistant; and Tim Shuffett, City Council Liaison.

VISITORS

Jason Chopp, Strand & Associates; Rick Davis, Chairman Driftwood Utilities Board; Jerry Sharp, Treasurer Driftwood Utilities Board; and Cindy Butcha, Secretary Driftwood Utilities Board.

MINUTES

Nancy Ann Brown made the motion to approve the minutes from November 21, 2013, as prepared. Cheryl McAvoy seconded the motion and the vote was unanimous.

CREDIT CARD DISCUSSION – TABLED FROM NOVEMBER 2013

Following direction from the board in November, Dale Langferman contacted the State Board of Accounts again concerning our options for setting limits and accepting credit cards for customer payments. After discussion with the SBA, Dale indicated the best option would be to develop a policy which will set a limit on the amount that can be paid monthly by credit card per customer. The board and staff agreed on \$1000, and asked Dale to develop a policy to submit for approval in January 2014. It was also agreed that customers should be notified of the new policy prior to becoming effective.

No action.

DRIFTWOOD UTILITIES CONTRACT DISCUSSION

Rick Davis, Chairman of the Driftwood Utilities Board and Jerry Sharp, Treasurer of the Driftwood Utilities Board addressed the Utility Service Board and CCU staff regarding concerns they have about infiltration and inflow coming from the lines under the Utilities' responsibility. They also expressed concerns about current and future rates.

The Utility Service Board requested Rick Davis submit the concerns in written form and indicate what the Driftwood Board would need in order to settle on a long term agreement. After receipt of the letter, the Utility Service will select a sub-committee to review the letter and address the concerns.

No action.

2014 SALARY INCREASE FOR UTILITY DIRECTOR

Pursuant to all City employees, Barry Turner asked the board members to approve a 2% salary increase for Keith Reeves, effective January 1, 2014.

Cheryl McAvoy made the motion to approve a 2% salary increase for Keith Reeves effective January 1, 2014. Nancy Ann Brown seconded the motion and the vote was unanimous.

PENSION PLAN REINSTATEMENT

Dale Langferman reported that our employees' pension plan was last restated in January 2012 by our prior service provider, and it has been discovered that that some design changes were inadvertently made at that time. These changes were discovered when we returned to McCready and Keene for administration of our plan.

McCready and Keene restated our plan as of January 1, 2013, with required IRS updates; eliminated the plan changes made without Pension Committee authorization; and also changed the plan name to Utility Service Board of the City of Columbus, Indiana, Employees' Pension Plan.

The Pension Committee voted to accept the restated plan as of January 2013 with the IRS required changes; elimination of the plan change made by our previous provider; and changing the plan name to Utility Service Board of the City of Columbus, Indiana Employees' Pension Plan. Greg Lacy made the motion. Nancy Ann Brown seconded the motion and the vote was unanimous.

CLAIMS

The December water claims were presented for approval.

Nancy Ann Brown made the motion to approve the December water claims. Cheryl McAvoy seconded the motion and the vote was unanimous.

The December wastewater claims were presented for approval.

Nancy Ann Brown made the motion to approve the December wastewater claims. Cheryl McAvoy seconded the motion and the vote was unanimous.

FINANCE REPORT

The financial written report was presented.

MANAGER OF ENGINEERING REPORT

The Engineering written report was presented.

MANAGER OF WASTEWATER OPERATIONS REPORT

The Wastewater Operations written report was presented.

DIRECTOR'S REPORT

The Director's written report was presented.

JANAURY MEETING

The next regular meeting will be Thursday, January 16, 2014, at 11:30 a.m., in the board room at the Service Center.

ADJOURNMENT

The meeting adjourned at 12:40 p.m.

Barry Turner, Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD