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# The 2012 Annual Report

of the City of Columbus – Transit

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City of Columbus





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*This Annual Report is prepared for the citizens of the City of Columbus and the following 2012 public officials:*

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**Columbus Mayor:**  
*The Honorable Kristen Brown*

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**Columbus City Council:**  
*Dascal Bunch  
Ryan Brand  
Frank Jerome  
Frank Miller  
Tim Shuffett  
Aaron Hankins  
Jim Lienhoop*

**Board of Public Works and Safety:**  
*Kristen Brown  
Susan Fye  
Jayne Farber*





## Executive Summary

### Mission

To provide a safe and affordable transit option that enables all citizen's access to all points of the city, easily and efficiently.

### Vision

ColumBUS will focus on a quality fixed route system that meets the needs of the transit dependent and choice riders such that Transit becomes a real option for all trips.

### Staff Overview

The Transit Department consists of one transit coordinator, one operations assistant, 13 full-time drivers, eight on-call drivers and one mechanic for a total of 24 employees.

### Vehicle Overview

Transit has five Gillig buses, three Turtle Top Vans, one Ford and 1 Dodge Van.





## 2012 Accomplishments

### Overview

- Transit has four fixed routes as well as Para transit service running from 6:00 a.m. to 7:00 p.m. Monday through Saturday.
- In March 2012 we celebrated one year in our new transit building at 850 Lindsey St.
- Cindy Setser assumed duties as Transit Coordinator in March
- In April we had two drivers compete in the Indiana State Transportation Rodeo. Derek Johnson placed 3<sup>rd</sup> and Ralph Haywood placed 4<sup>th</sup>.
- Transit Coordinator completed Reasonable Cause Supervisor Training Course in April
- Successfully completed our Federal Triennial Review in June
- Updated the “Easy Rider” program for students in June
- In July Shari Christman was hired as Operations Assistant
- Trained two new employees in obtaining their CDL Class B license in August
- Certified 20 Transit employees in PAT (Passenger Assistance Training/Wheelchair Securement) in August
- Administrative Assistant completed Reasonable Cause Supervisor Training Course in September
- Participated in random drug testing according to FTA guidelines with no positive drug or alcohol tests
- Updated DBE Program in September
- Worked with MPO in updating our ADA Para transit qualifications
- RFP was written by MPO for Route Study and was awarded to Parsons Brinckerhoff
- Conducted monthly safety meetings according to FTA regulations
- Attended monthly Transit Advisory Committee Meetings



## **2013 Goals/Ideas**

### **Overview**

- Implement ADA policy for Para transit service
- Conduct route safety by August 2013
- Conduct monthly safety meetings to meet FTA guidelines
- Purchase scheduling software
- Expanding service
- Updating policy and procedures
- Continued safety training and awareness
- Training personnel for disaster response
- Improve bus shelter locations
- Complete strategic planning