Technology Advisory Committee

Meeting Minutes

January 25, 2012

The Technology Advisory Committee met on January 25, 2012 in City Hall, Council Chambers.

I. Call to Order

The meeting was called to order at 3:00 p.m.

II. Roll Call

x Chris Price - Chair_x_ Jason Tracy_x_ Debra Steele_x_ Mike Jamerson_x_ Mark McHolland_x_ Georgia Millerx Ron Lattax Jim Hartsook

Invited Guests:

Other Attendees:

Brent Engle, Community IT Executive Stan Gamso, Counsel Andrew Brelage, Smithville Digital

III. Review of minutes from December 8, 2011 meeting.

There was no discussion, and Mike moved and Ron seconded the motion to approve same. Following unanimous voice vote, the minutes were approved.

IV. Continuing Business

a) Invoice Review

Counsel's invoice for services for December was presented for consideration and approval. There being no discussion, Mark moved to approve and Mike seconded. Following voice vote, the invoice was approved unanimously for payment.

Counsel presented a contract for the Committee's consideration for services for 2012 calendar year. Counsel reported the contract is the same as last year's. There being no questions, Georgia moved and Mark seconded a motion for adoption and recommendation of the contract to the City Board of Works. There being no further

discussion, the motion was approved unanimously.

b) Smithville Update – Andrew Brelage

The monthly check to the City was previously delivered. Andrew also presented a draft of the revenue report. The final report was not available due to a computer issue. (copy attached) He also presented an uptime report for the 4th Quarter of last year. (copy attached)

Five (5) new proposals have been submitted to prospective clients and are out for consideration.

Final arrangements have been made to cross the railroad at Lowell Road. That work is expected to be accomplished Monday or Tuesday of next week.

Smithville will be scheduling a meeting with their CEO and the Mayor to introduce the parties and discuss the present Smithville/City business relationship.

c) City IT Update – B. Engle

Brent has been working on a plan to upgrade the AV equipment in the city hall conference rooms.

The City website is functioning well with no issues.

d) Subcommittee reports

i. CIO Subcommittee – C. Price

A meeting was held with the Mayor and discussion was had regarding the TAC's strategic plan, focus on the City IT efforts, and the benefits of a Chief Information Officer (CIO) for the City. The Mayor has taken the matter under advisement.

ii. Route Subcommittee – B. Engle

Construction of the conduit from Central Avenue, north along U.S. 31 to Commerce Drive is complete. There were significant permit issues to cross the railroad, so the decision was made to stop the Smithville installation at Commerce Drive and allow Smithville to bring an existing conduit to Commerce Drive. The change saved the city some \$35,000 while at the same time achieving the goals of the contract and the TAC plan.

The RFP for Optical Fiber Services to populate this new construction was reviewed. Counsel reported he examined same and discussed it with the City attorney. Both counsel approve the draft. Discussion was held and questions

were presented to Brent. Concluding discussion and comment, Mark moved for the adoption of the RFP and a recommendation to the City of Columbus Board of Works that the RFP be adopted and published to solicit responses so as to continue to meet the business and economic needs of the community. Mike seconded same. There being no further discussion, the motion was adopted by unanimous voice vote. The Chairman directed counsel to prepare the appropriate resolution for presentation to the BOW.

e) Wireless Update – B. Engle

All indoor equipment has been installed and is working in City Hall, the Hamilton Center and Donner Center. As for the outdoor equipment at Hamilton and Donner, finalization will be completed sometime in February sufficient to be functional for the Spring Softball Tournaments.

V. New Business

a) Election of Officers

Discussion was had regarding Committee Officers. Georgia moved for the continuance of Chris Price as Chair and Mike Jamerson as Vice-Chair to continue in their respective roles. Georgia opined that their continuance would help achieve continuity necessary to meet the goals and needs of the TAC. Mark seconded the motion. Discussion was held, and concluding discussion, the motion passed unanimously.

b) Website Contact Form Submission.

Brent presented a letter from Tamara Reardon at the School Corporation regarding the TAC's possible help with a technology issue within the school corporation. Discussion followed between the members.

c) Other issues.

Jason inquired as to the TAC's work with the County's 911 system for road, weather and traffic information. Discussion followed regarding the county's 911 system lead by Jim Hartsook. Members had a generalized discussion of the TAC goals, thoughts and future opportunities that may be available or may be confronting the TAC.

Brent was directed to publish the TAC annual meeting schedule for 2012.

VI. Call for Public Comments

Chris presented the results of a Heritage Fund study entitled, "Welcoming

Community II ". He reported the results were based upon a survey undertaken by the Heritage Fund to determine benefits and deficiencies in allowing the citizens of Columbus to have a focal point to turn to in order to ascertain city wide events, activities, programs, services and facilities. He thought the Committee may have some ideas to assist the Heritage Fund in the next step.

VII. Adjournment

There being no further business the meeting was adjourned at 4:30 p.m.

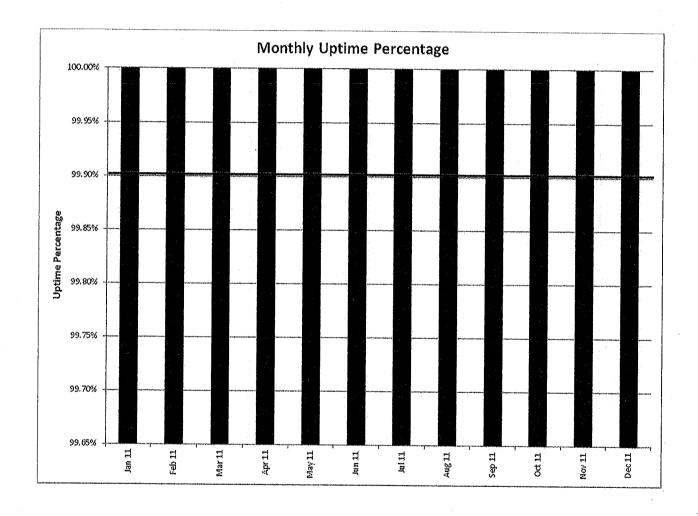
Columbus TAC Report 4th Quarter 2011

Network Outage Summary

No network outages during this quarter.

Network Outage Detail

No network outages during this quarter.



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