

## Technology Advisory Committee

### Meeting Minutes

August 9, 2012

The Technology Advisory Committee met on August 9, 2012 in City Hall, Council Chambers.

#### I. Call to Order

The meeting was called to order at 10:50 a.m.

#### II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input type="checkbox"/> Jason Tracy	<input type="checkbox"/> Debra Steele
<input checked="" type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input checked="" type="checkbox"/> Georgia Miller
<input type="checkbox"/> Ron Latta	<input checked="" type="checkbox"/> Jim Hartsook	

Invited Guests:

Other Attendees:

Stan Gamsso, Counsel  
Andrew Brelage, Smithville Digital  
Jeff Logsdon, Director of Operations and Finance for the City

#### III. Review of minutes from June 14, 2012 meeting.

There was no discussion. Georgia moved and Mark seconded a motion to approve same. Following unanimous voice vote, the minutes were approved.

#### IV. Continuing Business

##### a) Invoice Review

None presented.

##### b) Smithville Report – A. Brelage

Andrew presented Smithville's check for the last month. He also presented the revenue sharing report through and including June 30, 2012. (attached hereto)

Andrew reported that since our last meeting in June, he's been very busy, and he presented the following success report. Since the last meeting, he has 10 new contracts for services: Nakugura for voice and data service; the Second Street Parking Garages; 600 Jackson; the new agreement with NTN for additional services; Estep and Company for voice data and television services for the restaurant in the mall; the area Agency on Aging; Kirr Marbach - an increase in bandwidth from 3 to 8 GB; Allied Collections which also was an increase in bandwidth; the Columbus Engine Plant for Cummins. He presently has six contracts out for review by customers as well.

Andrew reported that on the section of US 31 from Central north to Commerce Drive, it has come to his attention that no "As Builts" have been filed with the engineer's office. He thus took it upon himself to ask Gehring Underground to assist in preparation of those documents. He needs that so that Smithville can begin populating that conduit system and moving forward. He also reported he has some contracts signed for services along that route and Smithville would like to get moving.

Andrew also made the comment that Smithville registers its fiber locations with the Indiana locate services, and the question was raised by Committee members as to the overlap or relationship of the work that is performed by Northern Lights for the community for the locate of the conduit. Jim Hartsook raised the question that possibly they would be paying twice for the same locate.

c) City IT Update – Chris Price

Jeff Logston, Director of Operations and Finance, appeared at the meeting for the City. He reported that the job description for the City IT position has been posted and he has received some responses. Both Chris and Georgia expressed an interest to be involved in the process to at least review the incoming résumés and documents. There appears to be no defined timeline for filling this position. Mark also expressed a desire to participate in the résumé review process. Jeff said he would be more than happy to receive their assistance.

A/V upgrades to City Hall. This process is currently progressing. Initially there were five (5) proposals, and that has now been narrowed to two (2).

Jeff also reported they are trying to reach consensus with Comcast as to the interface and equipment for the purpose of broadcasting City Council meetings. Georgia suggested that Jeff might consider using someone from either IUPUC or IVY Tech IT departments as an advisor to assist in the process.

Emergency notification

Jeff reported that the Board of Works approved the Interlocal agreement last Tuesday between City and County. Next Monday, the Interlocal agreement

will go before the County Commissioners. Jeff said they still have some discussions with EverBridge that deal mostly with issues from the City's point of view; however, he did not think those would be particularly difficult to resolve.

d) Subcommittee Reports –

i. CIO Subcommittee

See comments above from Jeff Logston

ii. Route Subcommittee

Nothing to Report

iii. Wireless Subcommittee

Nothing to Report

iv. Community Portal

Nothing to Report

V. New Business

a. Move Regular TAC Meeting Time and Date – C. Price

Chris said he received a request from Jason Tracy, Committee member, who has started a new job, and thus has requested a change of the meeting dates and times from mornings to the afternoons. After consideration of the request, Committee members compared calendars and concluded that the second Wednesday of the month from 3:30 to 5:00 p.m. would be an appropriate time to hold meetings. Chris will follow up with Jason to see if that works for him, and if it does, he will send out the appropriate notices. This meeting change would be effective with the September meeting.

b. Budget

Chris noted that because Mr. Engel has now left the city, the budget for the Committee was presented by Jeff Logston. Jeff went through a discussion of the budget and presented a copy of same. (Attached hereto) There were no questions with respect to the budget or the presentation.

VI. Call for Public Comments

None

VII. Adjournment

There being no further business the meeting was adjourned at 11:27 p.m.