

Technology Advisory Committee

Meeting Minutes

March 13, 2013

The Technology Advisory Committee met on March 13, 2013 in City Hall, Conference Room B.

I. Call to Order

The meeting was called to order at 3:30 p.m.

II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input checked="" type="checkbox"/> Jason Tracy	<input type="checkbox"/> Debra Steele
<input type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input type="checkbox"/> Georgia Miller
<input checked="" type="checkbox"/> Ron Latta	<input type="checkbox"/> Jim Hartsook	

Invited Guests:

Other Attendees:

Sean O’Leary, Community IT Executive
Stan Gamsso, Counsel
Andrew Brelage, Smithville Digital
Tom Heller – member of public

III. Review of minutes from February 13, 2013 meeting.

There was no discussion, Jason moved and Mark seconded a motion to approve same. Following unanimous voice vote the minutes were approved.

IV. Continuing Business

a) Invoice Review

None were presented

b) Smithville Update – A. Brelage

Andrew presented the monthly check to the Commission. He also presented a correct Revenue/Commission Summary as there were errors in the one presented last month. Additionally, he presented a Monthly Uptime report from July 2012 through year end. Discussion was had about reporting the

quarters on the report.

Since the last meeting Smithville had five (5) new contracts, TLS, SIHO, Two (2) Sprague hotels – Hilton and Hampton, and the Bartholomew County School Corporation. Also, he has a number of proposals outstanding for client consideration.

c) TAC Member Search Update – C. Price

Search continues for a replacement for Georgia Miller who resigned from the Commission. The chairman asked for the Commission to give some thought to a replacement. The ideal Commissioner would be from higher education with a technical bent or strategy.

d) City IT Update – S. O’Leary

The City executed a contract with T&D Advertising for the City Website.

There have been three (3) new requests presented to the City.

One (1) for the PEG channel. Smithville is working on this project with a mind toward reducing the cost.

Parking Garage at Jackson Street; Sean is working with REI and Heather Pope at Redevelopment to determine the need and help with costing. This project will connect the Jackson Street and 2nd Street Parking Garages.

Co-Locations with the Hospital and Data Cave – presently pricing is being gathered.

e) Subcommittee Updates

i. Wireless Subcommittee – J. Tracy & C. Sean

The subcommittee met a few weeks ago. They are suggesting a study of internet access for the corridor. They need some administrative clarity.

Also, they have considered a point-to-point connect and will be studying that for the bridge lighting equipment. Sean recommended purchasing some \$500 worth of equipment to commence their study of effectiveness of various communications methods.

ii. Community Portal – C. Price & S. O’Leary

Chris reported they had a response from JOST and that is something greater than what they previously had. The Heritage Fund reviewed the response the day before. They expressed an interest in pursuing this as part of the welcoming community initiative.

Chris also reported they wanted to continue to work on their proposal. The questions for the TAC have to do with management and update of the site content – who would do that? Who should house the system; they did not think this was a full time job. He will discuss this with the Chamber and also bring it up before Leadership Bartholomew County.

This subcommittee will reconvene to consider other options and possibly prepare a new RFP.

iii. Routing Subcommittee – M. Jamerson & M. McHolland

It did not meet of recent.

f) 2013 Strategic Plan – S. O’Leary

No discussion

g) Customer Service Request (CSR) – S. O’Leary

Sean was interviewed by John Clark from The Republic about the new CSR system. Training is under way for all departments of the city. Targeted launch is May 1. They have been discussing adding the service to the city vehicles as a convenience to the employee, but the cost is some \$2,500 per vehicle. Sean was not sure if that upgrade would be made short term.

V. New Business

a) Meeting Location & Streaming discussion – C. Price

The mayor has requested all meetings take place in City Council chambers for streaming purposes.

b) Public Safety Software – S. O’Leary

CPD would like to expand its present software with an add-on. Sean explained the present software and the add-on. The consensus of the TAC was not to fund this update.

c) Traffic Light Interruption System for Ambulance & Fire – S. O’Leary

The engineering department, fire and ambulance services are looking in to a system to change the traffic lights for the benefit of emergency traffic. The estimated cost is about \$500k and the project would be at least two (2) years down the road before purchase and implementation.

d) Digital signage and bulletin boards for City Hall – S. O’Leary

There is a push in City Hall to change signs to digital equipment for ease of management. There are a number of solutions. Chris suggested the TAC push back on the request and request that a business case be made to the TAC about this project.

VI. Call for Public Comments

None

VII. Adjournment

There being no further business the meeting was adjourned at 4:50 p.m.