

Technology Advisory Committee

Meeting Minutes

December 8, 2011

The Technology Advisory Committee met on December 8, 2011 in City Hall, Council Chambers.

I. Call to Order

The meeting was called to order at 10:30 a.m.

II. Roll Call

Chris Price – Chair

Kent Anderson

Oakel Hardy

Mike Jamerson

Mark McHolland

Georgia Miller

Ron Latta

Jim Hartsook

Invited Guests:

Other Attendees:

Brent Engle, Community IT Executive

Stan Gamsso, Counsel

Tony Walton, Smithville Digital

III. Review of minutes from November 10, 2011 meeting.

There was no discussion. Mark moved and Mike seconded a motion to approve same. Following unanimous voice vote, the minutes were approved.

IV. Continuing Business

a) Invoice Review

Counsel's invoice for services was presented for consideration and approval. There being no discussion, Mark moved and Mike seconded, and following voice vote the invoice was approved unanimously for payment.

b) Smithville Update – Tony Walton

Tony Walton appeared in Andrew's place. He reported that Smithville has signed a new contract with Sprague Hotels in Edinburgh for Internet and Voice Service. He also advised that they have four (4) contracts in the hands of clients

for review and five (5) voice contracts also out for review.

The monthly check was submitted.

The Chairman inquired about the revenue report and outage report as committed for submission by Andrew at last month's meeting. Tony was unaware of that commitment and indicated he would follow-up with Andrew to report on same. He further committed to having a copy emailed to the Committee once it was ready for release.

d) City IT Update – B. Engle

Nothing to add.

e) Subcommittee Updates

i. CIO Subcommittee – C. Price

Chris reported that he spoke with incoming Mayor Brown's transition committee and provided them an update of TAC and the CIO position. He extended an offer to meet with Mayor Elect Brown at her convenience.

ii. Route Subcommittee – B. Engle

Barkley reported they have crossed Depot Street and they are presently working with the railroad to obtain a permit to cross the tracks. Initially their plans for conduit, size, location, etc. were approved by the railroad, but they reconsidered and asked Gehring for a new plan. New plans have been submitted, and the railroad has approved the new design. Barkley anticipates completion of the project by January 12, 2012.

f) Wireless Update – B. Engle

Installation of the indoor equipment at Donner and Hamilton Center has been completed.

Work inside City Hall has not been completed.

As for the outdoor work, an order will be placed for equipment. There is presently no timetable for the installation as that will be weather dependent.

V. New Business

Brent wanted everyone to know that the City IT department would be hosting a retirement party for Oakel after the Board of Works meeting on December 13th in Conference Room 3.

The chairman opted to take up the issue of election of officers at next month's meeting because two members' terms were concluding at the end of the year, and the mayor elect had not had the opportunity to advise as to reappointments or new appointments.

VI. Call for Public Comments

None

VII. Adjournment

There being no further business the meeting was adjourned at 11:20 a.m